DISCIPLINE AUDIT
EXECUTIVE SUMMARY – ARCADIA VALLEY SS
DATE OF AUDIT: 19 MAY 2014

Background:
Arcadia Valley SS was opened in 1975 and is located in the Darling Downs South West education region. The school has a current enrolment of 5 students. The Principal, Jeremy Donahoo, was appointed to the school in 2014.

Commendations:
- The Principal has introduced numerous behaviour incentives this year. This includes adopting a Schoolwide Positive Behaviour Support (SWPBS) approach to promote positive behaviours. This approach is valued by the community.
- The school has adopted the use of Gotcha tickets as a whole school reward system for positive behaviour. Staff members receive weekly emails from the Leadership Team detailing the number of Gotcha tickets they have given out to students for positive behaviour. These rewards are tallied at the end of each week/term for a school reward and are viewed positively by the school community.
- The school-wide expectations, Be an active learner, Be respectful, Be responsible and Be safe are known by staff members and students.
- Staff members and parents describe the renewed confidence the Leadership Team has instigated to ensure that targeted, quality educational outcomes are available for all students.
- Parents and Citizens’ Association (P&C) representatives describe the detailed levels of communication the Principal provides them at P&C meetings and informal gatherings.

Affirmations:
- The school’s newsletter is delivered to all members of the Arcadia Valley community to provide greater levels of communication to the surrounding community.
- The school has implemented a Pre-Prep program this year to assist students who are unable to access a Kindergarten program to prepare for Primary school, this Pre-Prep program is valued by the community.
- The school has introduced the Arcadia Spirit Trophy, which is an award given out each term for exemplary behaviour. This award is linked to the school rewards systems and aspired to by all students at the school.

Recommendations:
- Produce and embed formalised lessons based on the school wide behaviour matrix. Document and timetable the delivery of the explicit teaching of these expected behaviours.
- Create opportunities for parents to participate, or access training or information on, behavioural support and positive parenting strategies.
- Ensure the Responsible Behaviour Plan for Students (RBPS) indicates when a OneSchool report is required to be made. Provide professional development and protocols around what should be included when making a report.
- Formalise a process that provides opportunities to regularly and formally review the data captured through the school’s positive behaviour, discipline processes and OneSchool entries. Add this gathering and reviewing of data to the school data plan ensuring that behaviour meeting minutes are recorded.
- Continue to provide an engaging learning environment as this will assist long term improvement in the area of attendance.
- Regularly review the school RBPS with staff members to ensure that it reflects the school’s current practice. Engage parents and community in any adaptations to the school’s approach to behaviour management.